

Course description

This course provides participants with essential knowledge and skills to handle, store, and manage goods in warehouse environments safely and efficiently. The course emphasizes best practices for racking, stacking, and storing various types of materials while prioritizing safety, efficiency, and compliance with industry standards.

Course outcome

This course aims to equip participants with the necessary knowledge, skills, and competencies to perform safe and efficient racking, stacking, and storage operations in warehouse environments while adhering to safety standards and regulations.

Course content

MODULE 1: LEGISLATION

- 1.1 The OHS Act - Section 8
- 1.2 General Safety Regulation – GSR 8

MODULE 2: ADMINISTRATION

- 2.1 Definitions
- 2.2 Abbreviations

MODULE 2: STACKING AND STORAGE

- 3.1 General requirements.
- 3.2 A safe work system.
- 3.3 Stacking/Storage principles.
- 3.4 Size and shape of stacks.
- 3.5 Stability and bonding of stacks.
- 3.6 Stacking different types of goods.
- 3.7 Waste material.
- 3.8 Rules for de-stacking
- 3.9 Storage inspections
- 3.10 Stock holding structures and automated storage standard
- 3.11 Rules for safe racking
- 3.12 Safe storage and material handling principles
- 3.13 Manual handling
- 3.14 Rules for safe stacking
- 3.15 Safe stock movement
- 3.16 Segregation of stock
- 3.17 Shelf life
- 3.18 Training of employees

MODULE 4: APPENDIXES

- 4.1 APPENDIX A: INSPECTION FREQUENCIES
- 4.2 APPENDIX B: STACKING AND STORAGE SUPERVISOR APPOINTMENT
- 4.3 APPENDIX C: STACKING INSPECTION CHECKLIST